

**MICHIGAN DEPARTMENT OF EDUCATION
STATE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)**

**November 7, 2007
Hampton Inn, Okemos, Michigan
10:00 am — 3:00 pm**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Introduction of Guests
- IV. Approval of Proposed November Agenda
- V. Approval of October 3, 2007 Minutes – see enclosed minutes
- VI. Public Comment – opportunity for Public Participation at the SEAC meeting. See SEAC By-laws and Procedures, Section IV.E.(page 11) in the SEAC Resource Notebook for details.
- VII. Chairperson's Report
- VIII. State Department Reports – Dr. Jacquelyn J. Thompson, Director, Office of Special Education/Early Intervention Services (OSE-EIS)
 1. OSEP Verification Visit – November 12-16, 2007
 2. Determinations
 3. Public Hearings
- IX. Reports from Ex-Officio Members—The SEAC has a number of ex-officio members who are invited to report on matters in their respective areas which impacts special education.
- X. Ad Hoc Committee Reports
 - a. SEAC Bylaws and Procedures Committee: Bob Hove, chair, Jonelle Gillette, Shari Kraft, Tom Langdon: Task: to review the SEAC Bylaws and make recommendations as necessary. Target completion date: February 2008.
 - b. Request for Volunteers to Serve on Ad-Hoc Emeeting/Technology Committee –Four to six SEAC members are sought to explore how SEAC might incorporate emeeting and on-line technology to support its work, to look at the advantages and disadvantages of various emeetings (including costs) and make recommendations. Target date for receipt of committee report and recommendations is February 2008.
- XI. Subcommittee Reports – there are no subcommittee reports this month
- XII. Information Items¹
 1. Complaint Procedures for Special Education: Presentation by Program Accountability Staff, Office of Special Education and Early Intervention Services, on the proposed Complaint Procedures for Special Education will be presented in preparation for discussion and public comment on these procedures. Copies of the current MDE OSE-EIS Complaint Procedures for Special Education – February 2003 were included in the October 2007 SEAC mailing.

¹ Items requiring action by the SEAC are presented first as Information Items and then again as Action Items the following month.

A copy of the proposed complaint procedures is enclosed.)

XIII. SEAC Learning:

1. State Performance Plan (SPP)/Annual Performance Report (APR) – Indicator #14 – Post School Outcomes: Target Setting for this indicator. *Transition Services Staff, Administration, Office of Special Education and Early Intervention Services* will present background information on the indicator and review initial baseline data on the indicator. Questions for clarification with regard to the indicator and data will be entertained. Using these baseline data and information on the indicator, SEAC will be asked to give input on target setting at the December 2007 meeting.

XIV. Facilitated Dialogue: Public Comment Preparation: Extended School Year Standards & Guidelines:

- b. One of the IDEA articulated functions of the State Advisory Panel is to publicly comment on any rules and regulations proposed by the State regarding the education of children with disabilities. The intent of the dialogue is to develop our public comment, specifically to identify key points and ideas to include in the comment on the ESY standards and guidelines.

XV. Action Items

1. SEAC Public Comment: Standards & Guidelines for Extended School Year (ESY) Services (see enclosed draft document) – Discussion and development of SEAC public comment with regard to proposed ESY standards & guidelines, consideration of implications, barriers/boosters to proposed standards and guidelines. Formal action by committee of the whole with regard to comment required.

XVI. Member Announcements

XVII. Future Agenda Considerations

- Complaint Process: Facilitated dialogue to prepare Public Comment
- SPR/APP Indicator #14 – Post Secondary Outcomes: Target Setting Input
- SPR/APP Indicator #1 – Graduation Rate: Resetting of target

XVIII. Process Check

XIX. Adjournment

**Special Education Advisory Committee
Executive Committee**

**November 7, 2007
8:30 a.m.
Hampton Inn, Okemos, Michigan**

Agenda

1. Review of Today's Agenda
 - a. Invited Presentations for SEAC Learning
 - SPP #14 – Post Secondary Outcomes: Target Setting
 - b. Chairperson's Report
2. State Department Reports
 - Updates
 - i. OSEP Verification Visit – November 12-16
 - ii. Determinations
 - iii. Public Hearings
 - Report on Public Comment
- b. Information Items¹
 - Complaint Procedures
- c. Action Items
 - ESY Public Comment
3. Future Agenda Development
 - Review of Calendar- Status on regularly occurring events
 - Review of Projected SEAC work 2007-08 – Status on work
 -
4. Other Issues
5. Adjournment – (Executive Committee will debrief following today's afternoon Committee of the Whole meeting.)

***Next Mailing Date from OSE-EIS:
November 16, 2007 Mailing Day!***

¹ Items requiring action by the SEAC are presented first as Information Items and then again as Action Items the following month.